



**WASHOE COUNTY HUMAN SERVICES AGENCY  
SENIOR ADVISORY BOARD  
(Commission Districts)**

**Permanent Members**

Martha Lavin (1)  
Mavis Kay Bonzer (1)  
Thuy Tran (2)  
Adolfo Correa (2)  
Denise Myer (3)  
Charles Mark Neumann (3)  
Jane Baudelaire (4)  
Casey Reed (4)  
Pamela Roberts (5)  
MaryAnn McCauley (5)  
Hawah Ahmad, At Large

**Alternate Members**

Mac Rossi, Alternate  
Patricia Gallimore, Alternate

**Ex-Officio Members**

Michael Clark, BCC  
Clara Andriola, BCC  
Alternate  
Donald Abbott, Sparks City Council

**Associate Members (Advisors)**

Sue Meuschke, Associate Member  
Connie McMullen, Associate Member  
Dr. Larry Weiss, Associate Member  
Donna Clontz, Associate Member

**HIGHLIGHT = PRESENT**

**Minutes**

1. CALL TO ORDER [Non-Action Item] 3:34pm
2. ROLL CALL AND DETERMINATION OF A QUORUM [Non-Action Item]
3. Public Comment [Non-Action Item]  
Monica Lamén – Welcome with open arms all resource ready to use wisdom and knowledge to not lose hope in our current financial climate and challenges with the goal of being self-sufficient. She would like HOAs to append their rules to reflect realities of the needs of different kinds of families, such as chickens which encourages people to be self-sufficient.  
Mark Neumann is running for US Senate.  
Commission Clark District 2, Nevada Food Bank was doing the delivery yesterday at the Washoe Co Senior Center and they come once a month and he will be working with them to do deliveries for seniors and coordinate a better time so seniors can pick up food after lunch at the Center.  
Molly Rose Lewis reminding everything that Senator Rosen's office is available as a resource and there are also Senior Resource Guides available to anyone who needs one.
4. Approval of the Minutes from the Advisory Board Meeting of February 7, 2024 [For Possible Action]

Motion to Approve as amended with spelling corrections: Mark Neumann  
Second:Thuy Tran

5. Discussion and possible action regarding the removal of Casey Reed (D4) as a board member of the Senior Advisory Board [For Possible Action] – Pam Roberts  
Commissioner Clark wondering if there are alternates available to take Casey's place?  
No, the current alternates do not reside in District 4.  
Motion to recommend to the Washoe Co Board of Commissioners that Casey Reed be removed from the Washoe Co Senior Advisory Board.  
Motion made by Denise Myer  
Second of the motion: Adolfo Correa  
Motion passed.

6. Report, discussion, and possible recommendation to the Human Services Agency staff regarding increases to facility use fees. [For Possible Action] – Abby Badolato, Human Services Coordinator  
Attachment: [Facility Reservation Draft 1-3-24.pdf \(washoecounty.gov\)](#)  
Attachment: [SAB Attachment.pdf \(washoecounty.gov\)](#)  
Attachment: [SAB Attachment 2.pdf \(washoecounty.gov\)](#)

The increase in the security rates is mainly driving the proposed rental rate increase. Other similar entities are also looking at raising rental rates. This only pertains to private events like baby showers and weddings. Seniors would still get a discount.  
Mark Neumann asking if the rate increase will be revisited in 2025? Not necessarily, the rate should be stable for a couple years.  
Pam asking about the criteria for armed or unarmed security. Abby will get back to us with that information.  
Mac asking about the attendee minimums and maximums relative to the number of security personnel required (it's in the attachments). Security people are responsible for opening and closing the center for these events.  
There is a no alcohol rule implemented in 2022 and rentals have gone way down since alcohol is no longer allowed. Liability insurance and damages deposit is also required.  
Pam has concerns about renting the center for non-senior events.  
Commissioner Clark has concerns about also including language about no schedule one psychedelics.  
Abby is asking this board to make a recommendation to the Co Board of Commissioners.  
Motion to pass this recommendation on to the Washoe Co Board of Commissioners to increase the rental rates for the Washoe Co Senior Center event space made by Mark Neumann.  
Second: Denis Meyer  
Motion passed.

7. Update of the Master Plan revision project and revising the timeline for presentations regarding the remaining goals [For Possible Action] – Sue Meuschke  
Attachment: [Master Plan topic schedule rev 1-3-24 updated.pdf \(washoecounty.gov\)](#)

At the May board meeting the topic of social engagement and social isolation will be presented and there is a revised schedule of topics attached.  
Volunteer Fair on May 7<sup>th</sup> at Regency at Carmela Ranch. This is a 55+ community and the committee will report back.

Food insecurity is updating their plan and will report progress at the April meeting.

MaryAnn McCauley encouraging everyone to make goals measurable. MaryAnn is willing to review drafts if folks would like input.

Andrea Pelto has anyone submitted a form to have the Fair listed in the Older American's Month brochure. Donna Clontz will fill out the form today.

Andrea also asking if prior presenters should come back and present again? No.

8. Updates from Washoe County Senior Services. [Non-Action Item] – Cara Paoli, Human Services Division Director  
Attachment: [monthly data 1-24.pdf \(washoecounty.gov\)](#)  
New person, Lisa, taking Ryan's place on staff. She starts on March 12<sup>th</sup> and we will also have IT support available for the next meeting to support this meeting starting on time. There is a capital improvement project to replace flooring happening in 2024 (not in May due to Older American's month).  
Getting ready to put out an RFP for meal service for various County locations.  
Donna asking about case worker availability and case load.  
Commissioner Clark asking that the flooring replacement be a hard surface and not carpet. Also, Commissioner Clark thanking Cara and her staff for all the hard work.
9. Update on Sparks Senior Citizen Advisory Committee regarding their current activities [Non-Action Item] – Donald Abbott  
  
Meeting was last week with a presentation from RTC, The Sparks Library and Sparks Museum on how they spend their AARP money and how they are planning on spending their money. Andrea Pelto is past chair and Marci Basement is the new chair. Fun Friday is coming up this Friday at noon. AARP grant was applied for to provide "Go" bags which would contain approximately \$30/\$40 worth of items for emergencies like a flashlight and hand crank radio. There is also an idea of doing a safety fair and providing education in addition to the "Go" bags.  
Mac Rossi asking about the deadline for using the AARP funds. Some entities take the money and deposit it and withdraw as they work on projects and keep records on how the money was spent.  
Kay Bonzer is wondering how the program works that provides rental assistance. Don Abbott will get back to Kay with the contact information.
10. Update on Reno Senior Citizen Advisory Committee regarding their current activities [Non-Action Item] – Izabella Baumann  
  
No major updates, upcoming meeting March 12<sup>th</sup> at the McKinley Arts and Culture Center. March 11<sup>th</sup> is the poetry meeting and looking forward to Older American's Month.  
Mac asking if the Golden Encore Group will be at McKinley Center on March 11<sup>th</sup> and Izabella is in contact with them.  
Commissioner Clark, Sparks Senior Center is very well run and clean center.  
Asking if the City of Reno offers any rental assistance? Yes, it's in the works and anyone who needs help should reach out to the housing and community development department at Reno.
11. Update, discussion, and possible action regarding Older Americans Month [For Possible Action] – Pam Roberts  
Attachment: [Older Americans Month Community Event Registration Form 2024 - V1.pdf \(washoecounty.gov\)](#)  
Attachment: [Older Americans Month Info Fair Registration Form 2024 - V1.pdf \(washoecounty.gov\)](#)  
Attachment: [9th Street Parking Info Fair.pdf \(washoecounty.gov\)](#)

Attachment: [SAB Attachment 3.pdf \(washoecounty.gov\)](#)

There's a working group working together outside meetings on pulling together plans for Older American's month. The goal is to schedule things that DO NOT overlap. Deadline is March 15<sup>th</sup> to be included on the schedule. There is an info fair happening May 1<sup>st</sup> at the Washoe Co Senior Center from 10am – 1pm and the deadline for reserving space on May 1<sup>st</sup> at this event is March 15<sup>th</sup>. Vendors can arrive at 8:30am to set-up but not park in the senior center spots during the event.

Abby's team is doing a great job support us with Ryan leaving. Round of applause! Denise Myer the Arboretum is offering some exercise for Seniors on May 11<sup>th</sup> with coincides with free admission that day.

Donna Clontz has repeating dates for the museum - Mondays – are free for seniors. Patrica Gillmore offering classes in May.

12. Advisory Board Members' announcements, reports, and updates to include requests for information or topics for future agendas [Non-Action Item]. (No discussion among Advisory Board Members will take place on this item.)

MaryAnn McCaulley asking about a board roster. If one was sent out, she doesn't have it. Pam is reviewing the current roster and making updates before it will be circulated.

Mac Rossi reminding everyone that not too many people can meet together due to open meeting laws.

Mark Neumann there can be offline meetings there can be 5 board members meeting without being a quorum.

March 8<sup>th</sup> is International Women's Day per Donna C.

Larry Weiss asking the County to work on the sounds and visual system for future meetings.

Number congregate meals served should be 10,059 and unduplicated clients should be 1,030 in the Washoe Co Senior Center report. Abby will get a correct copy attached to the minutes.

13. Public comment [Non-Action Item]  
Monica Lamén talking more about community gardens.
14. ADJOURNMENT [Non-Action Item] 4:58pm